

Caton with Littledale Parish Council

Minutes of the parish council meeting held on Tuesday 10th September 2024 at 7pm at The Lune Valley Methodist Hub, Brookhouse

Present Cllr Carter, Cllr Heywood (chair) Cllr Walmsley (vice -chair), Cllr Boland, Cllr Wright, Cllr Powell, Cllr Gibbons.
Laura McGowan – clerk.
Four members of the public.

130/24 To receive apologies for absence.

None.

131/24 To consider and approve the minutes of the meetings held Tuesday 9th July, 2024

It was resolved that the minutes be approved and signed by the chair.

Proposed by Cllr Boland

Seconded by Cllr Wright

132/24 To receive declarations of interest and dispensations.

Cllr Walmsley declared an interest in any item regarding Caton St Paul's School.

Cllr Wright declared an interest in any item regarding Caton Primary School.

Cllr Gibbons declared an interest in any item regarding the Victoria Institute as a trustee.

133/24 Open Forum

Mike Fisher of Fisher Wrathall Commercial addressed council with information relating to a potential housing development adjacent to the A683 West of Holme Lane

Chris Coates of Lune Valley Community Land Trust addressed council with information relating to affordable sustainable ECO housing

A member of the public presented concerns over an established tree causing potential damage to properties. Residents affected were encouraged to consult the Tree Preservation Officer at Lancaster City Council

134/24 To consider planning application and matters.

[24/00678/FUL](#) - Conversion of barn into two dwellings including replacement and creation of windows and doors

Property address - Bell Farm Caton Green Road Caton Green Lancaster Lancashire LA2 9JG

Commented on portal as no observations prior to meeting

[24/0133/TCA](#) - Ash - pollard to secondary branches

Property address - 2 Moorside Road Brookhouse Lancaster Lancashire LA2 9PJ

No comments permitted for this type of proposal on portal

[24/00856/FUL](#) - Retrospective application for the erection of a single storey side extension

Property address - 33 Artlebeck Road, Caton, Lancaster, Lancashire, LA2 9RL

Commented on portal as no observations prior to meeting

[24/00865/VCN](#) - Erection of 25 adaptable bungalows for over 55's with associated access, internal roads and landscaping (pursuant to the variation of conditions 2 and 14 on approved application 21/01284/FUL to revise the energy report, omitting solar panels and to include air source heat pumps)

Commented on portal that the Parish Council expressed they would support installing both solar panels AND air source heat pumps.

[24/00710/FUL](#) - Demolition of existing conservatory and erection of a single storey front/side extension and a single storey rear extension

Property address - 66 Hornby Road, Caton, Lancaster, Lancashire, LA2 9QR

The Parish Council has no observations

135/24 Accounts and finance.

Payments

PFK Littlejohn LPP (External Auditors)	£378.00
Mark Harrod (Football goal repair) PAID	£166.70

Regular Payments

Easyweb website hosting (S/O) (July)	£36.96
Victoria Institute (Contribution July)	£800.00
Victoria Institute (Room Hire July)	£20.00
Victoria Institute (Contribution Aug)	£800.00
The Methodist Church (Room hire Sept)	£29.25
Clerks Wages (July) PAID	£407.03
Clerks Wages (Aug) PAID	£579.28
Clerks Wages (Sept)	£579.28
Clerk Expenses (July)	£57.29
Clerks Expenses (Aug)	£37.30
02 Mobile (Clerk Mobile July)	£6.99
D Skelton (War memorial - June) PAID	£269.20
D Skelton (War memorial – July)	£269.20
D Skelton (War memorial – Aug)	£269.20

Receipts

LEF Greenway improvement funding	£20,500.00
Fishing Rights (Poors Land 23/24 & 24/25)	£1,300.00
LEF Grant (Playpark)	£1,635.00

Balance at end of Aug 2024

Co-Op Bank	£34,615.24
Unity Bank	£51,042.92
Total	£85,658.16

- To consider update on PFK Littlejohn LPP External Auditor report

The Clerk reported the findings from the audit to conclude one date sign-off oversight

It was resolved that the payments be made and the audit 2023/24 concluded.

Proposed by Cllr Heywood

Seconded by Cllr Powell

136/24 To consider the update on affordable sustainable eco housing - Passivhaus

Cllr Carter read an email statement from Lizzie Collinge Labour MP in support of the scheme.

Further support from Helen Bingley, City Councillors Joyce Pritchard and Peter Jackson. A proposal that the Parish Council support in principle of affordable sustainable eco housing was out forward. Councillors agreed for members, if possible, to attend the meeting at VI on 3rd October, 2024 and discuss at next Council meeting.

Proposed by Cllr Walmsley

Seconded by Cllr Boland

137/24 To consider the update on the Fell View playpark repair and maintenance.

- To consider update on the progress of repair
Rotten timbers are being removed as required and repair of path expected soon
Quotes for repairs have been requested to be submitted by 7th October meeting.
- To consider proposal to Regular maintenance of the playpark – Chris Lennon to be approached to see if he interested in quoting for the work.
- Cllr Walmsley raised that the roundabout is broken and Cllr Carter requested the angled one to be checked also. Clerk to check and contact manufacturers, Kompan.

138/24 To consider any highways and/or footpath matters.

- To consider progress on the installation of camera for SpIDS
Key obtained to check camera mounting for installation
- To review the closure of Brookhouse Road at Artlebeck Bridge
Bridge fully opened and bus service resumed.
- To consider Becksides Green underlying damage to ground/wildflower meadow
Cadent to be asked to make good damage to wildflower area between Becksides and the bridge.
- To consider update on bollard placements on footways around village/ inclusive mobility
Greenfields bollard had been removed by Lancashire County Council.
Farriers Yard permission granted to paint.
Awaiting confirmation to paint from Hall Drive resident.
Gate to PROW between Copy Lane and The Croft to be checked. Clerk to request Chris Lennon to assess.
- To consider hedge status in village
Spreadsheet shared by Cllr Boland Several letters had been sent by the clerk. Several members of public had highlighted some obstructing hedges. Cllr Boland to continue to survey and instruct as appropriate.
- To consider damage to verges caused by contractors e.g. BARN at Artlebeck Road.
Clerk to raise with B4RN and potentially Lancashire County Council.
- To consider footpath review actions
Gate on Greenway not yet reconfigured to suitable standard. Letters to landowners had been undertaken and will continue as required.
- To consider update on PROW grant
£500 has been received into the Unity bank account
- To consider progress on traffic plan/safety improvement paper.
Third revision will be ready soon for copies to be left in the VI for public comment, draft copies on the website and shared.
- Barriers to corner at Bull beck raised concern especially after another accident. Details to be shared with councillors to follow up with Cllr Matthew Maxwell-Scott.

139/24 To consider any parish management and maintenance matters.

- To consider public convenience opening times and costs
It was proposed to agree to pay extra cleaning charges to take up the offer from co-op staff. Requested for actual cost vs proposed costs and to be revised as necessary. Cllr Gibbons to raise with VI committee meeting.
Proposed Cllr Walmsley
Seconded Cllr Gibbons
- To consider bus shelter maintenance inc. Tree Preservation Order at Copy Lane Junction.
Bus shelters had been painted and cleaned with weeds removed at Sycamore Avenue and adjacent to Wavecrest salon. Both had significantly improved the look of the area and a thank you to Chris Lennon for a job well done.
The Oak Tree at Copy Lane/Brookhouse Road had the TPO GRANTED to cut accordingly to progress with painting the bus shelter and prevent any damage to passing cars.
- To consider Coronation Living Heritage Fund grant for community orchards
The bid had been successful so now to arrange for volunteers to help plant once order placed and received.

- To consider Oak Tree Copy Lane restoration
Still chasing quotes for this job and clerk has been in regular contact with Mr Webster
- Other jobs complete include football goal netting and side stanchions.
- War memorial maintenance to be requested to quote
Wooden planters at war memorial, coping stones reported to be loose, bench maintenance
Proposed by Cllr Walmsley
Seconded by Cllr Powell

140/24 To consider the update and status on the Greenway improvements.

- To consider work completed and in progress/scheduled

New gates had been installed at the "otter triangle"

Path to new benches – awaiting costs

Picture windows cut in hedge, some still to be cut and some growing back already

Hedge taken out from crook to new houses...hedge growth will be flailed.

141/24 To consider the support of Lune Valley Methodist Hub

- To consider proposal of financial support for this community space

With the Ukraine hub funding now ceased, the hub would remain as a base for community events and could be a potential home for youth activities going forwards

The cover for the room hire for the duration of the hub would be £50 per calendar month.

Proposed by Cllr Walmsley

Seconded by Cllr Boland

142/24 To consider the local bus service provision

- To consider recent complaints regarding poor service

Examples of the failed service to be relayed at the Bus User Group

The evening service provision has commenced and hoped that it would be used frequently and regularly.

143/24 To consider update on supporting the Link magazine.

- To consider update including receipt of £750.00

Proposed by Cllr Walmsley

Seconded by Cllr Wright

144/24 To consider update on provision for young people of the parish inc. engagement Activities

Cllr Carter to secure a date for the meeting now that schools had returned after the summer break. Churches Together were meeting on 14th September so an opportunity to check diaries then for a suitable date.

145/24 To consider new and existing policies and procedures

Policies review in progress

146/24 To consider charity commission update

Awaiting confirmation of details change from both Poors Land and War Memorial charities

147/24 To receive items for consideration for a future agenda.

- To consider Chris Lennon bills due on work complete. Bus shelters x 2 (£850 x 2), Hedge-trimming (£100), Bench repair (£105)
Invoices since received and to include in next payment run. (ref: 120/24)
- To consider the use of a St. George's flag on St. George's day and other relevant calendar events.
- To consider purchase of book for history archive by local resident "French Flag Nurse" Clementine Addison £10 + postage fee.
Purchase of both remaining copies of the book to include in our history archive and website
Proposed by Cllr Boland
Seconded by Cllr Walmsley
- To consider improvements to councillor pages on website

Photo of Chairman on website looks great but currently councillors are happy with current format
Explore interest-yielding bank accounts

148/24 Date and time of the next parish council meetings.

Date	Location
Tuesday 8th October 2024 at 7pm	Victoria Institute, Caton
Tuesday 12 th November 2024 at 7pm	Lune Valley Methodist Hub, Brookhouse (L)
Tuesday 10 th December 2024 at 7pm	Victoria Institute, Caton
Tuesday 14th January 2025	Lune Valley Methodist Hub, Brookhouse
Tuesday 11th February 2025	Victoria Institute, Caton
Tuesday 11th March 2025	Lune Valley Methodist Hub, Brookhouse
Tuesday 8th April 2025	Victoria Institute, Caton
Tuesday 13th May 2025	Lune Valley Methodist Hub, Brookhouse
Tuesday 10th June 2025	Victoria Institute, Caton
Tuesday 8th July 2025	Lune Valley Methodist Hub, Brookhouse
Tuesday 9th September 2025	Victoria Institute, Caton
Tuesday 14th October 2025	Lune Valley Methodist Hub, Brookhouse
Tuesday 11th November 2025	Victoria Institute, Caton
Tuesday 9th December 2025	Lune Valley Methodist Hub, Brookhouse

The meeting closed at 8.57pm.

Signed **Date**.....